

## **Training Module 4: Indexing, Formatting, and Overview of Research Software**

Indexing, Formatting, and Overview of Research Tools module provides postgraduate students at Superior University with the necessary skills and knowledge to format and index their research work correctly. In addition, it provides an overview of important data analysis software commonly used in academic research. This overview will cover software such as SPSS, NVivo, R, and SAS, and provide practical training on how to use these tools to conduct data analysis for their research projects. The objective is to equip students with the necessary skills and knowledge to use these tools effectively and produce high-quality research work.

### **Objectives:**

1. To introduce students to the importance of indexing and formatting their research work correctly.
2. To provide practical training on indexing and formatting research work using appropriate software tools.
3. To enable students to organize their research work in a structured manner.
4. To introduce students to important data analysis software commonly used in academic research.

### **Learning Outcomes:**

1. Students will be able to format their research work correctly and consistently using appropriate software tools.
2. Students will be able to create an index of their research work that is easily accessible to readers.
3. Students will be able to organize their research work in a structured and coherent manner.
4. Students will understand the importance of using appropriate data analysis software for academic research.

### **Trainers:**

1. Mr. Qasier Iqbal, Chief Librarian, Superior Information Resource Center (SIRC)
2. PG Program Leaders

### **Venue:**

Superior Information Resource Centre

Lab 1, 2, 3

### **Duration:**

3 hours