



NOTIFICATION

The Rector has been pleased to appoint the following as permanent members of Ethical Approval Committee of the Faculty of Arts and Humanities:

1. Prof. Dr. Muhammad Sarwar
Dean, Faculty of Arts and Humanities
2. Dr. Shahid Mahmood
Assistant Professor
3. Dr. Munawwar Ahmad
Assistant Professor

2. Moreover, the Rector has further been pleased to appoint the following as Non- Permanent members of Ethical Approval Committee:

1. Dr. Muhammad Arif
Assistant Professor
2. Ms. Farhana Akmal
Lecturer

3. With the inclusion of above, the constitution of Ethical Approval Committee of Faculty of Arts and Humanities shall be as under:

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| 1. Prof. Dr. Muhammad Sarwar
Dean, Faculty of Arts and Humanities | Chairman/Convener |
| 2. Prof. Dr. Shahid Mahmood
Assistant Professor | Permanent Member |
| 3. Dr. Munawwar Ahmad
Assistant Professor | Permanent Member |
| 4. Dr. Muhammad Arif
Assistant Professor | Non- Permanent Member |
| 5. Ms. Farhana Akmal
Lecturer | Non- Permanent Member |

For the working of the above committee, following SOPs shall be observed:

1. Only permanent members will conduct all EAC meetings under the Chair-EAC according to the given guidelines to conduct the meeting and recommendation of the 'Ethical Approval Form' attached (Annex-A).
2. Two non-permanent members will participate in the EAC meeting in case where permanent members are absent or their own work is under review (to avoid conflict of interest).

3. All meeting activities shall be recorded on 'Ethical Approval Form'. The project author, PI, MS/PhD research student will fill the form and submit to the office of Chair-EAC for necessary approval.
4. Ethical Approval Form recommended by the faculty will be forwarded to ORIC along with documents contained in the list attached (Annex-A, section-H).
5. Each faculty will conduct an EAC meeting at least once in a semester or whenever the occasion demands.
6. It will be compulsory to meet the quorum of two out of three permanent members for a valid decision; however, if case pertains to 2 permanent members of the committee, then two non-permanent members will constitute the requirement of one person making the tally of the quorum two out of three.
7. Appeal against the decision of EAC will be put up before Ethical Review Board.
8. The tenure of the committee shall be 3 years from the date of constitution.



Registrar

Distribution:

1. All members of committee
2. Dean/ Chairmen /HODs of the Concerned Faculty
3. Program Leaders of Research Programs
4. Director ORIC
5. Director QEC
6. Notification file



Deputy Registrar Academics