



SUPERIOR UNIVERSITY

17 KM Raiwind Road, Lahore (Pakistan)

RON/PSC/2022-01

Date: August 23, 2022

NOTIFICATION

In accordance with clause No.8 (a) of the HEC Plagiarism Policy, the Rector is pleased to constitute the following Plagiarism Standing Committee (PSC) for investigation of plagiarism cases reported to the University authorities, with immediate effect till further orders:

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| 1. Director ORIC | Chairman/ Convener |
| 2. Prof. Dr. Muhammad Naveed Babur
Dean Faculty of Allied Health Sciences | Member |
| 3. Dr. Arfan Jaffar
Dean Faculty of Computer Sciences and Information Technology | Member |
| 4. Dr. Sami Bajwa
Dean Faculty of Business and Management Sciences | Member |
| 5. Subject Expert | Co-opted Member as per requirement |
| 6. Senior Student | Co-opted Member, if the case pertains to the Student |
| 7. Director QEC | Ex-officio |
| 8. Nominee from HEC | Member |

Terms of Reference:

To perform its functions, the Plagiarism Standing Committee shall follow the below mentioned ToRs:

- I. The Committee will follow the HEC guidelines / Plagiarism Policy as in vogue or amended from time to time. The Policy is Annexed-A for perusal of the Committee.
- II. Before starting any proceeding, the Committee (all members) shall sign a confidentiality statement as per Clause 8 (d) of the HEC Plagiarism Policy.
- III. The Committee shall have all necessary powers to summon, call upon any member of the Superior University to collect evidences and ensure fair trial.
- IV. As per clause-10 of HEC Plagiarism policy, the “Plagiarism Standing Committee (PSC)” will submit its report with clear cut findings and recommendations to the Rector within a specified period not exceeding **sixty days**.
- V. As per the aforementioned clause pronounced by HEC, the Rector will have the discretion to implement the recommendations after approval through the statutory process and take punitive action against the offender as per penalties prescribed under HEC plagiarism policy or to forward the report to HEC for further action if outside his purview / jurisdiction.

- VI. The committee shall convene its meeting only in case of complaint/report received in a possible plagiarism incidence.
- VII. The committee may convene and admit cases on the recommendation of Director ORIC, Director QEC, Registrar and Rector of the University.
- VIII. Secretariat support shall be extended by the office of Director ORIC, enabling the PSC to conclude its business efficiently.



(MUDASSAR KAMRAN)
Registrar

Distribution:

1. The Pro Rector/ All Deans/ Directors/ Campus Directors of the University
2. The Chairman and Members of the Committee
3. All HoDs and Program Leaders
4. PS to Rector
5. PS to Chairman BoG
6. Notification File